

# **Center for Educational Performance and Information (CEPI)**

## **Field Codes and Definitions for the Expulsions, School Building Detail Table, 2001-2002 School Safety Practices Report 2001-2002 School Year**

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**Note:** To interpret the *Expulsions, School Building Detail Table*, please refer to the following field codes and definitions.

## Field 23: Exit Status

|              |   |
|--------------|---|
| <b>Code:</b> | 01 Graduated from general education with a diploma  |
|              | 02 Graduated from general education with a diploma and applied to a degree granting college or university |
|              | 03 Graduated from an alternative program  |
|              | 04 Graduated from general education and applied to a non-degree granting institution                      |
|              | 05 Completed general education with an equivalency certificate  |
|              | 06 Completed general education with other certificate   |
|              | 07 Dropped out of school  |
|              | 08 Enrolled in another district in Michigan   |
|              | 09 Moved out of state   |
|              | 10 Expelled from the school district (no further services)  |
|              | 11 Enlisted in military or Job Corps  |
|              | 12 Deceased   |
|              | 13 Incarcerated   |
|              | 14 Enrolled in home school  |
|              | 15 Enrolled in non-public school  |
|              | 16 Unknown  |
|              | 17 Placed in a recovery or rehabilitative program   |
|              | 18 Left Adult Education   |
|              | 19 Expected to continue in the same school district   |
|              | 20-21 and 25-26 Special Education codes (see Field #45)   |

**Definition:** Use only one code for the reason why the student is no longer in the school district. For special education students, codes 20-21 and 25-26 in Field #45 (Exit/Completion Reason) may also be used. If the student has transferred to another school within the same school district, the previous school should report an exit code of '19' and leave Field #24 (Exit Date) blank. This student should not appear in the previous school's subsequent submissions. If the student has been expelled but continues to receive services, report exit code 19 and complete Fields #112 through Field #120. Use exit code 10 (in addition to completing Field #112 through Field #120) only for students who are expelled and no longer receive services from the school district.

- 01 Graduated from general education with a diploma. Used for a student who earned a high school diploma. Includes early graduates who earn a high school diploma. Also include the student with an IEP who met the same graduation requirements as the non-disabled student. Exclude any student who graduated by meeting only IEP requirements.
- 02 Graduated from general education with a diploma and applied to a degree granting college or university. Used for a student who graduated with a high school diploma and to the best of the district's knowledge, enrolled in a two or four year degree granting college or university.
- 03 Graduated from an alternative program. Used for graduates receiving a diploma from an alternative program in a regular high school or a separate building.

- 04 Graduated from general education and applied to a non-degree granting institution. Used for a student who graduated and, to the best of the district's knowledge, enrolled in a non-degree granting institution (e.g., trade, technical, vocational, or business school).
- 05 Completed general education with an equivalency certificate. Used for a student known to have passed the GED test and is under 20 years of age.
- 06 Completed general education with other certificate. Used for a student who completed school with some other type of certificate, such as a certificate of attendance/completion, or a district competency test.
- 07 Dropped out of school. Used when a student, upon reaching age 16, stopped attending school and no reason is given. For special education, the student left school before the age of 26 without completing his/her educational program.

When the MEIS reports dropouts to the National Center for Education Statistics on the Common Core of Data (CCD), the following criteria are used: was enrolled in school at some time during the previous school year and was not enrolled on the count date; or was not enrolled the previous school year although expected to be in membership (i.e., was not reported as a dropout); and has not graduated from high school or completed a state or district-approved educational program, and does not meet any of the following exclusionary conditions:

- **transfer to another public school district, private school, or state or district-approved education program (code 08, 09, 14 or 15);**
  - **temporary school – recognized absence due to suspension or illness, or**
  - **death (code 12).**
- 08 Enrolled in another district. Used when a student moved to another school district in Michigan and is known to be continuing in education. Movement to another district includes moving to state institutions.
  - 09 Moved out of state. Used when a student has moved out of state and is no longer attending a public or private school in Michigan. Used when students and their parents/guardians physically move outside the original district of residence to another state or country. This code should also be used when a foreign exchange student left midyear to return to his/her home country.
  - 10 Permanently expelled from school district. Used when either a general education or a special education student has been permanently expelled from school by official board action. This does not include a special education student on long-term suspension or a student who is placed in an alternate education setting. A student with this code requires further information located in the expulsion section (Fields #112-120) at the end of this SRSD.

Students who are expelled for less than the remainder of the current school and continue to receive services should receive a code 19 (expected to continue) with a code in Field #120 of either '3' or '7'.

- 11 Student enlisted into the military or district/national Job Corps. Used when the student left school to enlist in a branch of the U.S. Military.
- 12 Deceased. Used when a student has passed away.
- 13 Incarcerated. Used when a student is placed under jurisdiction of juvenile or criminal justice authority.
- 14 Enrolled in home school. Used when a student receives instruction offered in a home, and regulated by state law, for reasons other than health.
- 15 Enrolled in non-public school. Used when a student attends a non-public school, such as a parochial school.
- 16 Unknown. Used when the current status of the student is unknown. For reporting purposes, this student is considered a dropout, unless s/he can be located in another district.
- 17 Recovery program. Used when the student was placed in a recovery program, rehabilitative program, or under psychiatric care.
- 18 Adult education. Participant is no longer enrolled in an Adult Education Program.
- 19 Expected to continue. Used when the student is expected to continue normal matriculation through the educational system in the same district.
- 20-21 and 25-26 **Special Education students only.** See Field #45 for definitions of these codes. Used when special education student leaves the school district.

## Field 115: Incident Type

**Code:** The primary occurrence that led to the student being expelled

### **Violence**

- 01 Homicide
- 02 Kidnapping
- 03 Sexual Assault
- 04 Robbery
- 05 Intimidation/Stalking
- 06 Verbal Assault
- 07 Physical Assault
- 08 Aggravated/Felonious Assault
- 09 Sexual Harassment

### **Dangerous Weapons**

- 20 Handgun
- 21 Rifle/Shotgun
- 22 Other Firearms
- 23 Other Dangerous Weapons

### **Prohibited Substances**

- 30 Drugs/Narcotics
- 31 Use/Possession of Alcohol

### **Prohibited Behaviors**

- 40 Burglary
- 41 Larceny/Theft
- 42 False Alarm
- 43 Loitering
- 44 Bomb Threat
- 45 Truancy
- 46 Trespassing
- 47 Breaking and Entering
- 48 Extortion
- 49 Graffiti
- 50 Gambling
- 51 Refusal to Identify Self
- 52 Disruption of the Educ Process/Student Protest  
Demonstration
- 53 Fraud or Bribery
- 54 Damage to Property
- 55 Arson
- 56 Other Behaviors

### **Bias Incidents**

- 70 Religion
- 71 Disability
- 72 Racial/Ethnic Intimidation
- 73 Sexual Orientation

**Definition:** The primary and most recent reason that led to the expulsion of the student:

*Violence* - Unjust or unwarranted exercise of force, usually with the accompaniment of vehemence, outrage, or fury.

- 01 Homicide - The killing of one human being by another.

- 02 Kidnapping - The unlawful seizure, transportation, and/or detention of a person against her/his will, or of a minor without the consent of his/her custodial parent(s) or legal guardian.
- 03 Sexual Assault - Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Force or coercion can be used or threatened. Use of authority can be a form of coercion. These incidents are further defined in Sections 750.520b to 750.520e and 750.520g of the Michigan Compiled Laws.
- 04 Robbery - The taking or attempting to take anything of value under confrontational circumstances from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear of immediate harm.
- 05 Intimidation/Stalking - To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- 06 Verbal Assault - A verbal assault such as name-calling, racial or ethnic slurs, or derogatory statements addressed to others designed to precipitate disruption, incite violence, or impede the school program as defined by school board policy or Section 1311a(2) of the MCL.
- 07 Physical Assault - Intentionally causing or attempting to cause physical harm to another through force in violence as defined in Section 380.1310(3)(b) and 380.1311a(12)(b) of the MCL.
- 08 Aggravated/Felonious Assault - An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- 09 Sexual Harassment - Unwanted, repeated, verbal or physical sexual actions, gestures, or verbal or written comments of a sexual nature that is offensive and objectionable to the recipient, causes discomfort or humiliation and interferes with school performance.

*Dangerous Weapons* - The violation of laws, ordinances, or district policy prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, or other deadly weapons.

- 20 Handgun - Use or possession of a firearm that has a short stock and is designed to be held and fired by the use of a single hand.

- 21 Rifle/Shotgun - Use of a weapon designed or redesigned, made or remade, and intended to be fired from the shoulder and designed or redesigned and made or remade to use the energy of an explosive to fire through a smooth bore either a number of or a single projectile.
- 22 Other Firearms - Use of a firearm other than a handgun, rifle/shotgun including any weapon converted to expel a projectile; any explosive, incendiary, poison gas, bomb, grenade, rocket/missile, mine, or similar device as defined in the Gun-Free Schools Act.
- 23 Other Dangerous Weapons - Use of a dagger, dirk stiletto, knife with blade over three inches in length, pocket knife opened by mechanical device, iron bar or brass knuckles as defined in Section 380.1313 of the MCL.

*Prohibited Substances*

- 30 Drugs/Narcotics - The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. Does not include tobacco.
- 31 Use or Possession of Alcohol - Unlawful purchasing, manufacturing, transporting, selling, using, or possessing intoxicating alcoholic beverages.

*Prohibited Behaviors*

- 40 Burglary - Unlawful entry into a building or other structure with the intent to commit a crime.
- 41 Larceny/Theft - The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.
- 42 False Alarm - The act of initiating a fire alarm or initiating report warning of a fire or other catastrophe without just cause.
- 43 Loitering - The act of being in or about any school building, or in specifically restricted area of a school building at unauthorized times or without the specific authorization of the school personnel.
- 44 Bomb or Similar Threat - The act of making a bomb or similar threat directed at a school building, other school property, or a school-related event as defined in Section 380.1311a(2) of the MCL.
- 45 Truancy - The act of unauthorized absence from school or classes for a specified period as outlined in the district's attendance policy.

- 46 Trespassing - To enter or remain on a public school campus or facility without authorization and with no lawful purpose for entry.
- 47 Breaking and Entering - Unlawful entry into a building or other structure. This applies to school buildings or activities related to school functions.
- 48 Extortion - To unlawfully obtain money, property, or any other thing of value, either tangible or intangible, through the use or threat of force, misuse of authority, threat of criminal prosecution, threat of destruction of reputation or social standing, or through other coercive means.
- 49 Graffiti - The willful or malicious defacement of any public or private property, real or personal, without the consent of the owner or person having custody or control.
- 50 Gambling - The accepting, recording, or registering of bets, or carrying on a game or any other lottery, or playing any game of chance for money or other item of value.
- 51 Refusal to Identify Self - Refusing to show identification card and/or give correct name when requested to do so by school personnel.
- 52 Disruption of the Education Process/Student Protest Demonstration - Student protest, demonstration or behavior that seriously disrupts any school activity or the orderly and safe operation of the school.
- 53 Fraud or Bribery - The intentional use of deceit, a trick, or some dishonest means to deprive another of money, property, or a legal right. The giving, offering, promising, or requesting a commission, gift, or gratuity to another person with intent to influence action.
- 54 Damage to Property - The willful or malicious destruction, damage, injury, or disfigurement or defacement of any public or private property, real or personal, without the consent of the owner or person having custody or control.
- 55 Arson - To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device as defined in Sections 750.71 to 750.80 of the Michigan Compiled Laws.
- 56 Other behaviors that result in expulsion.

*Bias Incidents* - Many of the above offenses/infractions or behaviors indicate a motivation by the student to commit the offense because of his/her bias against a racial, religious, ethnic/national origin, or sexual orientation group. Such an act requires sufficient objective facts to conclude that the offender's actions were motivated, in whole or in part, by a bias listed below:



|    |                            |
|----|----------------------------|
| 70 | Religion                   |
| 71 | Disability                 |
| 72 | Racial/Ethnic Intimidation |
| 73 | Sexual Orientation         |

## **Field 116: Location of Incident**

|              |   |  |
|--------------|---|--|
| <b>Code:</b> | 1 | On school grounds                                    |
|              | 2 | On a school vehicle                                  |
|              | 3 | A school-related function outside of school property |
|              | 4 | A non-school-related function                        |
|              | 5 | Other  |

**Definition:** Enter the location of the incident that precipitated the expulsion.

- 1     On school grounds. A location in a school building or within the boundaries of school property.
- 2     A location on a school bus or other school-related vehicle.
- 3     A school-related function outside of school property. Any location beyond school boundaries where the school still has responsibility for the student (e.g., on a field trip or at an athletic event).
- 4     A non-school-related function. A function held at a non-school facility with school knowledge (e.g., a senior class picnic or prom dance).
- 5     Other

## **Field 117: Time of Incident**

**Code:** The time that the incident occurred:

- 1 During school hours
- 2 Outside school hours

**Definition:** Indicate whether the incident occurred before, during, or after school hours.

## **Field 119: Primary Victim of Incident**

**Code:** The person to whom the incident was directed (NN)

- 01 Another student
- 02 Teacher
- 03 Administrator
- 04 Other district staff
- 05 School based law enforcement
- 06 Contractor or non-school personnel
- 07 School volunteer
- 08 No victim

**Definition:** Indicate who the primary victim of the incident was.

## Field 120: Follow-Up after Expulsion

**Code:** The activity occurring as a result of the expulsion (N)

- 1 Referred to community mental health
- 2 Student expelled with no educational services
- 3 Placed in alternative school for expelled students
- 4 Referred to Family Independence Agency
- 5 Placed in strict discipline academy - MCL 380.1311(3)
- 6 Referred to court
- 7 Instructional services to the student at home
- 8 No referral
- 9 Other

**Definition:** In addition to a referral to a law enforcement agency (as required in statute) indicate what activity was taken as a result of the expulsion.

1. Referred to community mental health.
2. Student expelled with no educational services.
3. Placed in alternative school for expelled students. The student has not been expelled from the district and continues to receive services in an alternate setting. Field #23, Exit Status, should indicate that the student continues to receive services from the district (code 19).
4. Referred to Family Independence Agency.
5. Placed in strict discipline academy - MCL 380.1311(3)
6. Referred to court.
7. Instructional services to the student at home. Field #23, Exit Status, should indicate that the student continues to receive services from the district (code 19).
8. No referral.
9. Other